

## TRANSFER CERTIFICATE

S. No. :

Admission No. : .....

1. Name of Pupil : .....
2. Mother's Name : ..... 3. Father's Name : .....
4. Date of birth (in Christian Era) according to Admission & Withdrawal Register (in figures) : .....  
(in words) : .....
5. Nationality : .....
6. Whether the candidate belongs to Schedule Caste or Schedule Tribe or O.B.C. \_\_\_
7. Date of first admission in the school : ..... Class : .....
8. Class in which the pupil last studied (in figures) : ..... (in Words) : .....
9. School / Board Annual examination last taken with result : .....
10. Whether failed, if so once / twice in the same class : .....
11. Subjects studied : .....
12. Whether qualified for promotion to the higher class : .....  
If so, to which class (in figures) : ..... (in Words) : .....
13. Month upto which the pupil has paid school dues : .....
14. Any fee concession availed of, if so, the nature of such concession : .....
15. Total number of working days in the academic session : .....
16. Total No. of working days pupil present in the school : .....
17. Whether NCC Cadet/ Boy Scout/ Girl Guide (details may be given) : .....
18. Games played or extra-curricular activities in which the pupil usually took part (mention achievement level therein) : .....
19. General conduct : .....
20. Date of application for certificate : .....
21. Date of issue of certificate : .....
22. Reasons for leaving the school : .....
23. Any other remarks : .....

Signature of  
Class Teacher

Checked by

Principal

Name :

Designation :